# Daily Cleaning Schedule Template

## Kitchen
- Do dishes
- Wash sink and clean drain
- Clean and dry counter
- Clean food table
- Dry table
- Take out the trash
- Pack leftovers and place in refrigerator

## Bedroom
- Fold blankets
- Make the bed
- Fluff pillows and arrange
- Clear clutter off side tables
- Dust furniture

## Living Room
- Clear clutter off all tabletops
- Dust the furniture
- Vacuum sofa cushions
- Arrange sofa cushions
- Stow away old newspaper

## Bathroom
- Wash and dry sink
- Wash and dry bathtub
- Clean drains
- Switch off electrical appliances
- Wash toilet with disinfectant
- Mop and dry bathroom floor
- Clean mirrors
- Clean shower door
- Empty wastebasket